

PLEASE TICK THE PURPOSE  
OF THIS APPLICATION

Applying to USQ  
for the first time  Application to transfer  
to a different program

USQ Student No.

## 1. Personal Details (Please PRINT capital letters)

Preferred Title (Mr / Mrs / Ms / Miss / Dr) \_\_\_\_\_ Family Name (as per Passport) \_\_\_\_\_

Given Name/s \_\_\_\_\_ Preferred Name \_\_\_\_\_

Date of Birth (dd/mm/yy) \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender  Male  Female Citizenship \_\_\_\_\_

Country of Birth \_\_\_\_\_ Email Address \_\_\_\_\_

Telephone (Day) \_\_\_\_\_ (Mobile) \_\_\_\_\_

(Home) \_\_\_\_\_ Fax No \_\_\_\_\_

### Mailing Address

Number and Street \_\_\_\_\_

### Home Address

Number and Street \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Postcode \_\_\_\_\_

State \_\_\_\_\_ Postcode \_\_\_\_\_

Country \_\_\_\_\_

Country \_\_\_\_\_

*Note: If you apply through an approved USQ Representative, all correspondence will be forwarded through the representative office.*

Do you have a disability, impairment or long term medical condition which may affect your studies?  Yes  No



**Indo-Australian  
Education Centre**  
Suite - 908, Level - 9,  
365 Lt Collins Street, Melbourne,  
Victoria 3000, Australia.  
**Phone:** +61 3 9670 1140  
**Fax:** +61 3 9670 1142  
**Email:** iaec@optusnet.com.au

## 2. Preferred Study Location

**On-campus in Australia**  Toowoomba  Wide Bay  
 Springfield  Other \_\_\_\_\_

**Off-campus**  Overseas  
 within Australia

*Note: Not all Academic programs are available at all campuses*

## 3. Your Academic Program Selection (in order of preference)

(Refer USQ Handbook at [www.usq.edu.au/handbook/current](http://www.usq.edu.au/handbook/current)  
Master of Philosophy, Doctor of Philosophy refer to [www.usq.edu.au/researchinfo/](http://www.usq.edu.au/researchinfo/))

Program Code (e.g. BBus)	Program Name (e.g. Bachelor of Business)	Major/Specialisation/Plan (e.g. Marketing)	Start Semester 1, 2, 3*	Start Year

\*Commencement in Semesters 2 and 3 are not available for all Programs

Students enrolling in non-award programs only to complete course nominations below.

--	--	--	--

## 4. English Language Proficiency

Was English the language of instruction in your:

High School/Year 12  Yes  No

Further Studies after High School /Year 12  Yes  No

If you answered **YES** to the either of the above questions, please attach certified evidence from the institution confirming the language of instruction.

If you answered **NO** to both of the above questions, you need to supply certified evidence of your English Language Proficiency:

TOEFL - Test of English as a Foreign Language \_\_\_\_\_ Your score \_\_\_\_\_

- Test of Written English \_\_\_\_\_ Your score \_\_\_\_\_

IELTS - International English Language Testing Service \_\_\_\_\_ Your score \_\_\_\_\_

GCE A/O Level General Paper (English) \_\_\_\_\_ Your score \_\_\_\_\_

Other (please specify) \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

### OFFICE USE ONLY

App No: \_\_\_\_\_

Accept \_\_\_\_\_ Program \_\_\_\_\_

Conditional Accept \_\_\_\_\_

Refer to Faculty \_\_\_\_\_

Reject \_\_\_\_\_

Semester \_\_\_\_\_

Signature \_\_\_\_\_ Dated \_\_\_\_/\_\_\_\_/\_\_\_\_

## 5. High School / Year 12 Studies

Name of Senior/Yr 12 (e.g. HSC, GCE 'A' Level)	Start Date (mm/yy)	Completion Date (mm/yy)	School or Institution	Country	Language of Instruction

## 6. Further Studies after High School / Year 12 Studies

(Including Bridging Preparatory Studies, English Language Programs, Tertiary Studies, Certificate/Advanced Certificate/Trade/Traineeship or other studies, or Post-Secondary Qualifications.)

Name of Program/ Qualification	Start Date (mm/yy)	Completion Date (mm/yy)	Institution	Country	Language of Instruction

Ensure you have provided evidence that the above qualifications have been awarded. If you have not received an official award certificate please advise the date you expect to send the certificate to USQ       /      /        
(dd/mm/yy)

Do you wish to apply for exemptions/credits for previous studies undertaken?  Yes  No

(It is usual that applications for exemptions/credits are only considered once you have provided official subject outlines, descriptions and results for the course you are wishing to seek credit. Applicants from pre-approved programs will be granted appropriate exemptions/credit on submission of certified results.)

 **Indo-Australian  
Education Centre**  
Suite - 908, Level - 9,  
365 Lt Collins Street, Melbourne,  
Victoria 3000, Australia.  
**Phone:** +61 3 9670 1140  
**Fax:** +61 3 9670 1142  
**Email:** iaec@optusnet.com.au

## 7. Employment Experience (if applicable)

Please only supply this information if it is a prerequisite for your program in which case you must attach your Curriculum Vitae (CV)/Resume with letters of reference or other documentary evidence of your work experience.

Start Date	Finish Date	Full-time or Part-time	Occupation Title	Main tasks or duties usually performed by you	Name of Employer

## 8. How I heard about USQ

- Recommended by friend/relative   
  Exhibition/Seminar   
  IDP Education Australia in my country   
  I met a USQ representative in my country  
 Internet   
  Newspaper   
  Magazine   
  Other \_\_\_\_\_  
 (please specify)

## 9. Terms and Conditions Please read the following terms and conditions and then sign this form.

I declare that the information supplied by me in this form and relevant attachments is true and correct. I understand that the University may vary or terminate its offer of a place at USQ or any subsequent agreement regarding study at USQ if any of the information provided by me is shown to be incorrect. I have read and accept the University's fees, charges and refund policy (<http://www.usq.edu.au/international>). I understand that there are limited places available and that early submission of this application will give me a better chance of obtaining a place in the program of my choice. I am aware of the applicable tuition fees and understand that I do not have to pay until I return the Acceptance of Offer Form included in the letter of offer from the University.

USQ collects personal information to assist the University in providing tertiary education and related ancillary services and to be able to contact you regarding enrolment, assessment and associated USQ services. The information may be made available to Commonwealth and State agencies and the ESOS Assurance Fund Manager pursuant to obligations under the Education Services for Overseas Students Act 2000 and National Code or other legislative requirements. Personal information will not be disclosed to third parties other than a USQ approved agent, partner or any organisation who provides sponsorship to you for your studies, without your consent unless required by law.

Signature \_\_\_\_\_ Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

## Lodging your Application

To ensure your application is processed without delay, please attach certified photocopies of academic transcripts and certificates (i.e. signed by a teacher, lawyer, your local USQ representative or other person in authority). If your documents are not in English, please attach certified English translated versions of your documents. **Do not send original documents.** Failure to include attachments may delay the processing of your application. **Please note:** USQ does not charge an application fee.

Lodge this application with your local USQ Agent or USQ Education Partner or, if none, mail/fax direct to USQ International Admissions.

**USQ International Admissions**  
University of Southern Queensland  
Toowoomba | QLD | 4350 | Australia  
**Phone:** +61 7 4631 2362  
**Fax:** +61 7 4635 9225 or  
+61 7 4636 2211  
**Email:** [ioadmissions@usq.edu.au](mailto:ioadmissions@usq.edu.au)  
**web:** [www.usq.edu.au/international](http://www.usq.edu.au/international)

*University of Southern Queensland is a registered provider of education with the Australian Government*