

APPLICATION FORM 2008–2009



I wish to apply for enrolment in the following course(s)

[Please tick selected course(s) and appropriate date]

Note: all course fees are listed in \$AUD

ADELAIDE PROGRAMS

Le Cordon Bleu Masters Programs

<input type="checkbox"/> Master of Business Administration (International Hotel & Restaurant Management)	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Sep __	1 1/2 yrs	\$31,200
<input type="checkbox"/> Graduate Certificate in International Hospitality Management					6 mths	\$10,400
<input type="checkbox"/> Master of International Hospitality Management			<input type="checkbox"/> Jan __	<input type="checkbox"/> July __	2 yrs	\$34,210
<input type="checkbox"/> Graduate Diploma in International Hospitality Management					1 yr	\$24,880
<input type="checkbox"/> Graduate Certificate in International Hospitality Management					6 mths	\$12,440
<input type="checkbox"/> Master of Arts (Gastronomy)	<input type="checkbox"/> Full Time on Campus	<input type="checkbox"/> Part Time On-Line		<input type="checkbox"/> Feb __	1 1/2 yrs	4yrs P/T \$27,500
<input type="checkbox"/> Graduate Diploma in Gastronomy					1 yr	\$22,000
<input type="checkbox"/> Graduate Certificate in Gastronomy					6 mths	\$11,000
<input type="checkbox"/> Professional Certificate in Gastronomy					3 mths	\$5,500

Le Cordon Bleu Bachelor Degree Programs

Bachelor of Business Course Fees include: Events, Textbooks, Uniforms & Industry Placement						\$59,400
<input type="checkbox"/> Bachelor of Business (International Hotel Management, 2 1/2 yrs)			<input type="checkbox"/> Jan __	<input type="checkbox"/> July __		\$19,800/Yr
<input type="checkbox"/> Advanced Diploma of Business (International Hotel Management, 2 yrs)						
<input type="checkbox"/> Bachelor of Business (International Restaurant Management, 2 1/2 yrs)			<input type="checkbox"/> Jan __	<input type="checkbox"/> July __		\$19,800/Yr
<input type="checkbox"/> Advanced Diploma of Business (International Restaurant Management, 2 yrs)						
<input type="checkbox"/> Stage 5 can be taken over 6 or 12 months	<input type="checkbox"/> 6 Months	<input type="checkbox"/> 12 Months (Please Indicate)				

Advanced Entry

<input type="checkbox"/> Stage 3 – Bridge Course					1 wk	\$1,700
<input type="checkbox"/> Airport pick-up						\$66

Foundation-Pre University Program – SAIBT

<input type="checkbox"/> Certificate IV (12 months program)	<input type="checkbox"/> Feb __	<input type="checkbox"/> June __	1 yr	\$10,800
<input type="checkbox"/> Certificate IV (8 months program)	<input type="checkbox"/> June __	<input type="checkbox"/> Oct __	8 mths	\$10,800
<input type="checkbox"/> Certificate IV (12 mths (including English) program)	<input type="checkbox"/> Feb __	<input type="checkbox"/> June __	1 yr	\$13,700

English Programs – CELUSA

<input type="checkbox"/> University Entrance Certificate – IELTS 5.0–6.5	<input type="checkbox"/> Feb __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	no. wks __	\$350/wk
<input type="checkbox"/> Administration Fee						\$150

English Programs – SAALC

<input type="checkbox"/> University Entrance Certificate – IELTS 5.0–6.5	<input type="checkbox"/> Feb __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	no. wks __	\$280/wk
<input type="checkbox"/> Administration Fee						\$100

SYDNEY PROGRAMS

Le Cordon Bleu Culinary Management Programs – Sydney

Cuisine

<input type="checkbox"/> Basic Cuisine – Certificate I in Hospitality (Kitchen Operations) THH11102 (10 weeks)	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	\$7,500
<input type="checkbox"/> Intermediate Cuisine – Certificate II in Hospitality (Kitchen Operations) THH22002 (10 weeks)	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	\$7,700
<input type="checkbox"/> Superior Cuisine – Certificate III in Hospitality (Commercial Cookery) THH31502 (10 weeks)	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	\$9,500
<input type="checkbox"/> Certificate IV in Hospitality THH41302 (12 months)	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	\$10,300
<input type="checkbox"/> Diploma of Hospitality Management THH51202 (6 months)	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	\$10,000
Total Tuition Fee: Diploma of Professional Culinary Management					\$45,000

Pâtisserie

<input type="checkbox"/> Basic Pâtisserie – Certificate I in Hospitality (Kitchen Operations) THH11102 (10 weeks)	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	\$7,500
<input type="checkbox"/> Intermediate Pâtisserie – Certificate II in Hospitality (Kitchen Operations) THH22002 (10 weeks)	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	\$7,700
<input type="checkbox"/> Superior Pâtisserie – Certificate III in Hospitality (Pâtisserie) THH31602 (10 weeks)	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	\$9,500
<input type="checkbox"/> Certificate IV in Hospitality THH41302 (12 months)	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	\$10,300
<input type="checkbox"/> Diploma of Hospitality Management THH51202 (6 months)	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	\$10,000
Total Tuition Fee: Diploma of Professional Culinary Management					\$45,000

<input type="checkbox"/> Theory Bridging Program [Intermediate/Superior entry only]	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	\$900
<input type="checkbox"/> Wüsthof / Le Cordon Bleu Toolkit & Chef Uniform (Inc GST)					\$1,980

Le Cordon Bleu English Language Programs – Billy Blue English Language School Sydney

<input type="checkbox"/> Basic English for Hospitality & Tourism – IELTS 4.0 to 4.5	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	1–19 wks	\$350/wk
<input type="checkbox"/> Intermediate English for Hospitality & Tourism – IELTS 4.5 to 5.0	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	20–39 wks	\$330/wk
<input type="checkbox"/> Advanced English for Hospitality & Tourism – IELTS 5.0 to 5.5	<input type="checkbox"/> Jan __	<input type="checkbox"/> Apr __	<input type="checkbox"/> July __	<input type="checkbox"/> Oct __	40+	\$310/wk
Enrolment & Materials Fee						\$250

**Personal Details** (please write clearly in block capitals)**Surname/Family Name** (As per Passport)**First Name(s)** (As per Passport)

Preferred First Name		Title (e.g. Mr, Miss)	
Date of Birth (D) (M) (Y)	Country of Birth	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
Passport No	Nationality (As per Passport)		
Are you holding a current Australian Visa? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If Yes, please advise visa type		Expiry date	
Address [Street, Town, Country]			
			Post/Zip code
Phone No [Area Code and Number]		Fax No	
Email Address		Mobile/Cellular No	
At which Embassy will you apply for your student Visa			

Attach 2 passport size photographs

Permanent Home Address [if different from above]

Address [Street, Town, Country]	
Post/Zip code	

Guarantor/Financial Sponsor [Person paying fees]

Name	Relationship
Address [Street, Town, Country]	
Post/Zip code	
Phone No [Area Code and Number]	Fax No
Email Address	Mobile/Cellular No

Emergency Contact

Name	Relationship
Address [Street, Town, Country]	
Post/Zip code	
Phone No [Area Code and Number]	Fax No
Email Address	Mobile/Cellular No

Education

Please provide details of all education and training that you have successfully completed or part-completed and attach certified copies of all formal documents with this application (attach additional sheet if necessary).

Award/Qualification	Name of Institution or School	Country Undertaken	Years (e.g. 1990-96)	Award Conferred	Certified Doc	
					Yes	No

English Language Proficiency

Is English your first language? Yes No

Have you studied at secondary or tertiary level with English as the language of instruction? (for example, Foundation Studies Diploma, etc)
 Yes No

If you are enrolled, or are planning to enroll, in English Language studies, give details below:

Date of Course (day/month/year)	/	/	Level	Institution
IELTS Academic overall score	TOEFL score	English Language	Test date	

Please provide documentary evidence of IELTS/TOEFL/English language testing with your application

Admission Procedures



1

Complete Application form and submit to Le Cordon Bleu Australia with the following documentation:

- High School Certificate / Diploma OR equivalent qualification (original or certified copies only)
- Academic transcripts (original or certified copies only)
- Letter of Completion from Tertiary Institution / University (original or certified copies only)
- Subject curriculum documentation (if requesting Recognition of Prior Learning for subjects previously completed)
- English Language proficiency result (IELTS preferred) – if English is not your first language
- Evidence of work experience – evidence must be provided in the form of letter from employer stating – dates of employment, position held, duties undertaken, number of hours worked)
- Curriculum Vitae (Masters' applicants only)
- AUD\$500.00 Tuition Deposit. This amount is deducted from tuition fees upon successful enrolment. (AUD\$150.00 is non-refundable if the applicant is unsuccessful)

2

Upon receipt of application form and supporting documentation Le Cordon Bleu will assess the application and determine if the applicant meets all entry requirements and that there is availability of places in the course chosen.

3

If successful, Le Cordon Bleu will issue a 'Letter of Offer' for a place in the nominated course. 'Recognition of Prior Learning' and Course Credit is also assessed and any initial status granted will be stated in the Letter Of Offer. (AUD\$500 application fee must be received prior to issuance of Letter of Offer)

4

The Letter Of Offer is posted or couriered to the applicant or education agent. The Offer package includes:

- Acceptance of Offer Form / Fees, Conditions and Refund Policy
- Code of Practice
- Invoice
- Recognition of Prior Learning policy and application form (if applicable)
- Accommodation & uniform information (Bachelor and Culinary students only)

5

Upon receipt of Letter Of Offer, if satisfied with the offer, fees, conditions and refund policy, undertake either of the following (as pertains to you)

a. Australian and overseas students from country level assessment 1 & 2:

- Complete the Acceptance Of Offer form and return to Le Cordon Bleu Australia with the following:
 - Remainder of tuition fees and compulsory Overseas Student Health Cover fees as per invoice/LOO
 - Accommodation & Uniform Measurement Forms (Bachelor of Business students only)

b. Overseas students from country level assessment 3 & 4:

Submit to the Australian Embassy/High Commission in your country the Letter of Offer and Application for a Pre Visa Assessment Form to determine your status as a genuine student. After PreVisa Assessment approval forward the PVA letter to Le Cordon Bleu Australia with the following:

- Pay remainder of tuition fees and compulsory Overseas Student Health Cover fees as per invoice/LOO
- Accommodation & Uniform Measurement Forms (Bachelor of Business students only)

For information on Country Assessment Levels please visit the following website www.immi.gov.au (Go to Visiting Australia; Study) or contact the Le Cordon Bleu Australia office.

6

After receipt of tuition deposit, Le Cordon Bleu Australia will issue a Confirmation Of Enrolment Package. (Overseas students requiring to apply for a student visa will be sent an eCOE with their 'Confirmation Of Enrolment (COE) form' with the 'Confirmation Of Enrolment package')

7

Overseas students are required to submit the eCOE Certificate to the Australian Embassy/High Commission in their country, accompanied by an Application Form for a temporary student visa – form 157A. Information on Australian student visas and application forms can be obtained from the following website: www.immi.gov.au

8

Once you have obtained your Australian Student Visa, you are able to book and pay for your flights to Australia. You should arrange to arrive in Australia at least 2 days before the commencement of the program.

Payment Details

**Important: Please ensure that when a payment has been made into the Le Cordon Bleu bank account that a copy of the bank receipt is faxed or posted to the office to ensure prompt processing of your payment, and issuance of eCOE.*

Fax No: 61 8 8346 3755

Postal: Le Cordon Bleu, Days Road, Regency Park, South Australia, 5010, Australia

Cheques/Bank Drafts

Please make payable in Australian Dollars to: LE CORDON BLEU AUSTRALIA – ESOS TRUST ACCOUNT
and send to: Le Cordon Bleu Australia Pty Ltd., Days Road, Regency Park, South Australia, 5010, Australia

Direct Bank Deposits / Telegraphic Transfers

Account Name: Le Cordon Bleu Australia – Esos Trust Account
Account No: 22-4645
Bank Address: 2 King William Street, Adelaide, South Australia, 5000

Swift Code: WPACAU2S
Bank Name: Westpac Banking Corporation
Branch No: 035-000

***Important: If transferring funds by telegraphic transfer or direct deposit, please inform the bank staff to enter an "Invoice Number (top right hand side) and students name".**

Credit Card Payments are accepted with Mastercard, Visa, American Express and Bankcard and will incur a 3% surcharge.

FEES, REFUNDS AND CONDITIONS POLICY

1) Notwithstanding the provisions of this policy, nothing removes the right of the student to take further action under relevant Australian consumer protection laws and to pursue such legal remedies the student may have under such laws.

FEES

2) A non-refundable \$500 Application fee will be charged to process an application. If the application results in enrolment, this amount will be deducted from the first payment due for Tuition fees.

3) Invoiced tuition fees must be paid to Le Cordon Bleu Australia Pty Ltd and proof of receipt of payment must be confirmed before a Confirmation of Enrolment can be issued.

4) Le Cordon Bleu Australia Pty Ltd will not accept tuition fees if a place is not available for the intake applied for, and will consult with the student to defer commencement date in such instances.

5) New students must pay the full amount of all invoiced tuition fees in cleared funds not less than 8 weeks prior to the commencement of the program. [see Application process www.lecordonbleu.com.au/applyToStudy.htm]

6) Re-enrolling/Continuing students must pay the full amount of all invoiced tuition fees in cleared funds within 6 weeks of the receipt of the invoice.

7) In the case of a package offer of programs, a deposit of AUD \$3,000 will be required for the issuance of an eCOE for any Le Cordon Bleu Australia Pty Ltd program.

8) Le Cordon Bleu Australia Pty Ltd reserves the right to review fees at any time.

9) Any change in tuition fees will be advised in writing to current students and applicants, and will appear in all public, promotional and marketing materials, at least 3 months prior to such changes taking effect.

10) The new fees will apply to all payments due from the publicised effective date.

11) Tuition fees include all tuition costs, including orientation/induction programs, tuition costs, exam and assessment costs and, unless listed as additional separate items on the invoice, professional uniform and equipment. Unless specified on the invoice, tuition fees do not include textbooks.

12) Where a student is required to repeat a course due to receiving a fail grade on the first or second attempt, the student will be required to re-enrol and pay the current applicable tuition fee nominated for that course, on each occasion. [see assessment policy www.lecordonbleu.com.au/aboutPolicies.htm]

13) Where a student is required to repeat Industry Placement because he or she received a fail grade on the previous attempt, a fee of \$2,400 will be charged.

14) Where a student receives a not-yet-competent grade for a unit of competency, on written request the student may be reassessed. Each reassessment will incur a fee of \$500. [see assessment policy www.lecordonbleu.com.au/aboutPolicies.htm]

15) After issuance of an original Academic Transcript, Statement of Attainment or Parchment on completion of a program or part thereof, all additional requests will incur a charge of AUD\$20 per Academic Transcript or Statement of Attainment, and AUD\$40 for each additional Le Cordon Bleu Parchment.

16) If a Bachelor of Business student is successful in obtaining approval for a 12 month continuous industry placement, then the student must pay a 20% deposit for the following academic semester of study, payable six (6) weeks prior to undertaking the rescheduled industry placement. [see Industry placement policy www.lecordonbleu.com.au/aboutPolicies.htm]

FREE REDUCTION

17) With the exception of the Le Cordon Bleu Culinary Arts Program, and the Le Cordon Bleu Professional Culinary Management program, where course credit is granted any tuition fees paid for that course or courses shall be deducted from the next instalment of tuition fees. [see Course credit policy www.lecordonbleu.com.au/aboutPolicies.htm]

18) A 'RPL assessment fee' of A\$300 is charged for each Bachelor of Business course for which RPL is granted. If RPL is granted the assessment fee will be added to the next installment for tuition fees. However any tuition fee already paid for the course for which RPL has been granted, will be deducted from the next installment for tuition fees. Where Course Credit has not been granted for a course, no RPL assessment fee is charged.

LE CORDON BLEU AUSTRALIA PTY LTD DEFAULT

19) If a student fails or is unable to complete a Le Cordon Bleu Australia program due to a default by Le Cordon Bleu Australia Pty Ltd, being the failure to start the program on the agreed starting date, the program ceasing after it starts and before it is completed or because a sanction is imposed upon, Le Cordon Bleu Australia Pty Ltd under relevant State or Federal legislation, the student shall be entitled to a refund or an alternative in accordance with the provisions of the National Code of the Education Services for Overseas Students (ESOS) Act. Where a refund is required, the amount of the refund will be paid within two weeks of the date of the default and shall be accompanied by a written statement setting out how the amount has been calculated.

STUDENT DEFAULT

20) Where a student is unable to commence a Le Cordon Bleu Australia Pty Ltd program as a result of a visa not being issued for whatever reason, a full refund of fees or other compensation will be made in accordance with the requirements of the ESOS Act 2002, as amended and the National Code 2007.

21) No refunds will be made where, other than as a result of default by Le Cordon Bleu Australia Pty Ltd, a student or applicant fails to complete, withdraws from, or does not commence a Le Cordon Bleu Australia Pty Ltd program, including where such failure to complete, withdrawal or non commencement results from changes to a student's visa status, or for visa cancellation, or student electing to transfer to a different provider, after the student has commenced.

22) Where an applicant elects not to commence a Le Cordon Bleu Australia Pty Ltd program for which he or she has signed the Acceptance of Offer form, any tuition fees paid will not be refunded, except where written notice from the applicant is received by Le Cordon Bleu Australia Pty Ltd at least 28 days prior to the commencement of the program. In such cases 85% of any tuition fees paid for courses not yet commenced, will be refunded.

23) If an applicant gives notice of less than 28 days, he/she shall not be entitled to any refund.

24) Where an applicant has advised Le Cordon Bleu Australia Pty Ltd of his or her intention not to commence a program for which he or she has signed a Acceptance of Offer form, in writing at least 28 days before the commencement of the program, and at the same time applies for an alternative Le Cordon Bleu Australia Pty Ltd program, any tuition fees or deposits paid may be transferred to the other Le Cordon Bleu Australia Pty Ltd program.

DEFERRING COMMENCEMENT

25) Where an applicant elects to defer commencement of a Le Cordon Bleu Australia Pty Ltd program for which an Acceptance of Offer form has been signed, any tuition fees or deposits paid will be held for up to 12 months from the original commencement date, to be applied to the new commencement date, on the condition that the written application to defer commencement has been received from the applicant by Le Cordon Bleu Australia Pty Ltd not less than 28 days prior to the original commencement date.

26) Every reasonable effort will be made to accommodate the applicant on a later course of his or her choice. If the fee for the course to be attended is greater than that of the course originally selected, the applicant shall pay the balance in cleared funds to Le Cordon Bleu Australia Pty Ltd within a designated time frame.

27) Once the 12 month period after deferment lapses the applicant would be required to re-apply to Le Cordon Bleu Pty Ltd. [see Deferment, withdrawal, suspension and cancellation policy www.lecordonbleu.com.au/aboutPolicies.htm]

PAYMENT

28) Credit card payments using Visa, MasterCard, AMEX & Bankcard will be subject to a surcharge of 3%. Other cards are not accepted. [see payment methods www.lecordonbleu.com.au/applyPayment.html]

29) All bank fees will be borne by the student.

30) Any student refusing to pay fees after requests have been made, in writing to the most recent address provided by the student, shall not receive any form of award or recognition of courses undertaken and shall be refused entry into classes until fees have been remitted to Le Cordon Bleu Australia Pty Ltd in full.

31) Le Cordon Bleu Australia Pty Ltd will also pass on any fees incurred to collect outstanding monies.

32) Le Cordon Bleu Pty Ltd reserves the right to charge a late payment fee of 5% of the tuition fee payable, if the payment is not received by the due date stated on the invoice.

APPLICATION AND ENROLMENT CONDITIONS

33) Le Cordon Bleu Australia Pty Ltd reserves the right at its absolute discretion to reject any application of enrolment, and it shall be under no obligation whatsoever to give reasons for its decision.

34) All students are bound to comply with the conditions stated in the Le Cordon Bleu Australia policy and procedures which are subject to change from time to time. [see policies and procedures www.lecordonbleu.com.au/aboutPolicies]

35) All students are bound to comply with the conditions stated in the Le Cordon Bleu Australia Student Handbook which are subject to change from time to time. [see www.lecordonbleu.com.au/aboutPolicies]

36) All students are bound to comply with the terms and conditions set by the Industry Placement department, to ensure that they are eligible to undertake industry placement, which are subject to change from time to time. These terms and conditions will be provided in writing at commencement of the program, and any changes will be advised in writing throughout the program, and will apply from the publicised effective date.

37) Le Cordon Bleu Australia Pty Ltd shall be under no liability whatsoever to any student for any loss or damage, sustained at or upon the School's premises howsoever caused, and whether in respect of any negligent act or omission by Le Cordon Bleu Australia Pty Ltd, its employees, agents or servants or otherwise.

38) Le Cordon Bleu Australia Pty Ltd shall be under no liability whatsoever to any student for any loss or damage, suffered by reason of the failure of Le Cordon Bleu Australia Pty Ltd, its employees, agents or servants to notify the student of any risk or danger of which they had no prior knowledge nor ought reasonably to have had such knowledge.

39) Le Cordon Bleu Australia Pty Ltd reserves the right in its absolute discretion to review and alter the organisation and/or structure of the program at any time.

40) If any material alteration is made before the commencement of a program, Le Cordon Bleu Australia Pty Ltd will make all reasonable efforts to notify any applicant so affected.

41) It is a condition of enrolment and responsibility of the student to ensure they hold appropriate medical insurance cover.

42) Le Cordon Bleu Australia Pty Ltd reserves the right and liberty to use promotional work taken in the form of photography, films or reproductions for the purpose of advertising, photography and publicity – either wholly or in part, in any manner or form whatsoever and in any medium, either separately or in conjunction with other photographs, films or reproductions thereof.

43) No student shall be entitled to use the names "Le Cordon Bleu" or "Le Cordon Bleu de Paris" under any circumstances or at any time or in any place whatsoever, whether before, during or after their program and whether as a trade mark, company or trading name or otherwise, regardless of the service or products presented with no time or geographical limitation.

Personal Details (please write clearly in block capitals)

Hospitality or Associated Industry Experience

Please provide evidence of your work experience.

Position Held	Country Undertaken	Name of Establishment	Length of Time (years/months)	Documentation	
				Yes	No

Please provide details of any medical conditions or learning difficulties you may have so we may assist you in your study program.
(See student support policy www.lecordonbleu.com.au/aboutpolicies.htm)

Please give a statement of your reasons for wishing to study this program. [Attach additional sheet if necessary]

Recognition of Prior Learning / Course Credit

If you wish to apply for RPL / Course Credit please read the policy at www.lecordonbleu.com.au/aboutpolicies.htm.

The Course Credit process must be completed before enrolment can be finalised. In exceptional circumstances applications may be submitted after enrolment, but no later than the **second week** of the course for which Credit / RPL is being sought. No applications will be accepted after this time.

Information Source

How did you hear about this program? (Please tick more than one box if applicable) Agent Internet/website Exhibition/seminar
 Friend Publication/magazine/editorial/advertisement/newspaper Education Institute/High School other LCB school
 Other (Please Specify)

Please return this form to:

Le Cordon Bleu Admissions Office,
Days Road, Regency Park, South Australia, 5010, Australia
 E australia@cordobleu.edu www.lecordonbleu.com.au
 T +61 8 8346 3700 F +61 8 8346 3755
 CRICOS Provider No. (SA) 01818E CRICOS Provider No. (NSW) 02380M

Checklist

For efficient processing of your application please ensure that you have provided all relevant documents by completing the checklist below. (All documents must be translated into English) Please tick the applicable boxes.

- 2 Passport size photographs
- Completed and signed application form attached
- High school certificate / diploma or equivalent qualification (original or certified copies only)
- Academic transcripts (original or certified copies only)
- Letter of Completion from Tertiary Institution / University (original or certified copies only)
- Subject curriculum documentation (if requesting RPL for subjects previously completed)
- English Language proficiency result (IELTS preferred) – if English is not your first language
- Evidence of work experience
- Curriculum Vitae (Masters applicants only)
- AUD\$500.00 non-refundable application fee – application will not be processed without this fee

Please note that original or certified documents are required – photocopies are not acceptable

I acknowledge that all the information provided on this form is correct and declare that I will abide by the terms and conditions in the Fees, Conditions and Refunds Policy. I agree to be bound by Le Cordon Bleu's rules and regulations, and acknowledge that all disputes arising from the details and conditions contained in the application shall be governed by and constructed in accordance with the laws of Australia and be submitted to the jurisdiction of the courts of Australia. I understand that the information provided by me to Le Cordon Bleu Australia may be made available to Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund, Pursuant to obligations under the ESOS Act 2000 and the National Code. I further understand that my personal information will be made available on the Le Cordon Bleu world wide ONYX Database for Alumni purposes. I declare that I have read and understood each of the Le Cordon Bleu's Codes of Practice, Policies and Procedures and Accreditation Status as outlined at <http://www.lecordonbleu.com.au/aboutpolicies.htm>. Information contained within this document/application will be made available to partnering institutions e.g. CELUSA, SABIT, UniSA & University of Adelaide, Billy Blue English School if relevant.

Signature of Applicant	Date
Signature of Parent/Guardian	Date
Signature of Financial Sponsor	Date

Please return this form to:

Le Cordon Bleu Admissions Office,
Days Road, Regency Park, South Australia, Australia 5010
Email: australia@cordonbleu.edu Website: www.lecordonbleu.com.au
Telephone: +61 8 8346 3700 Facsimile: +61 8 8346 3755
CRICOS Provider No. (SA) 01818E CRICOS Provider No. (NSW) 02380M



**Indo-Australian
Education Centre**
Suite - 908, Level - 9,
365 Lt Collins Street, Melbourne,
Victoria 3000, Australia.
Phone: +61 3 9670 1140
Fax: +61 3 9670 1142
Email: iaec@optusnet.com.au

Payment Details

Credit Card Payments

(Credit Card Payments incur a 3% surcharge)

Please debit MasterCard Visa Bankcard American Express

Cardholder's Name		
Applicant's Name		
Card No		
Card Expiry Date		
Cardholder's Signature	Payment Amount (AUD\$)	(+ 3% surcharge)