

VET Application Form

for Enrolment as an International Student 2008

This application form is for enrolment as an international student in a vocational education and training course at William Angliss Institute

No application fee payable

Instructions

1. Carefully read the William Angliss Institute *Course Guide for International Students 2008*.
2. Complete all sections in CAPITAL letters.
3. Detach this form and send to:
 Manager
 Angliss International Education
 William Angliss Institute of TAFE
 555 La Trobe Street
 Melbourne 3000, Australia
 Fax: +61 3 9670 9348
 Email: international@angliss.vic.edu.au
4. Enclose one set of supporting documents with this application:
 - 4.1 Certified Academic Transcripts
 - 4.2 Certified Graduation Certificates
 - 4.3 Evidence of English language proficiency
 - 4.4 Certified copy of the biodata page of your passport and Australian visa (where applicable)
 - 4.5 Recent passport sized photograph
 - 4.6 Certified copies of course outlines and subject descriptors if you are applying for Skills Recognition for any units in the course you are applying for.
5. All documents must be certified by a recognised authority, eg school, university or Institute representative.
6. Where necessary, provide official certified English translations.
7. This application is the property of the Institute. Supporting documentation will NOT be returned.

Notes

8. Your application cannot be processed unless full documentation is attached.
9. If you obtain Australian permanent residency at any semester of the application process, you must advise the Institute immediately.
10. It is your responsibility to advise the Institute of any change of address prior to enrolment at the Institute.
11. The information in this application form is correct as of August 2007; however, course information for the Institute is subject to change. Admission to any particular course is not guaranteed and should be assessed in accordance with procedures specified by the Institute.
12. You should always check with a course adviser or Institute accredited education agent or representative when planning your course. Visit the Institute website for the most up-to-date information about courses, entry requirements, fees and destination degrees.

Application Details

Are you a currently enrolled Institute student? Yes No

If yes, please provide William Angliss Institute Student ID number: _____

Have you previously applied to the Institute? Yes No



Indo-Australian Education Centre

Suite - 908, Level - 9,
365 Lt Collins Street, Melbourne,
Victoria 3000, Australia.

Phone: +61 3 9670 1140

Fax: +61 3 9670 1142

Email: iaec@optusnet.com.au

Part 1: Personal Details

Title: Mr Miss Ms Mrs Other

Family name (*as in passport*): _____

Given name(s): _____

English name (*if you use one*): _____

Date of birth (*dd/mm/yyyy*): / /

Sex: Male Female

Citizenship (*as in passport*): _____

Country of birth (*as in passport*): _____

Home address in home country: _____

Country: _____

Postcode: _____

Home address valid from (*dd/mm/yyyy*) to (*dd/mm/yyyy*): _____

Telephone: () _____

Mobile telephone: () _____

Fax: () _____

Email (*mandatory*): _____

First language: _____

Home address in Australia _____

Country: _____

Postcode: _____

Home address valid from (*dd/mm/yyyy*) to (*dd/mm/yyyy*): _____

Telephone: () _____

Mobile telephone: () _____

Fax: () _____

Email (*mandatory*): _____

Part 2: Guardianship (*Please complete this section if you will be under 18 years of age at the time of enrolment.*)

Name of your parent/guardian _____

Parent/guardian's business telephone (include country code): () _____

Parent/guardian's business fax (include country code): () _____

Parent/guardian's email address (if available): _____

Signature of parent/guardian: _____

Date (*dd/mm/yyyy*): _____

Part 3: Visa-Related Information

Passport number: _____

Expiry date (*dd/mm/yyyy*): _____

Are you currently in Australia? Yes No

If no, please go to Part 4.

If yes, state your visa type (*eg student, tourist, etc*), visa subclass number and expiry date.

Visa type: _____

Subclass no: _____

Expiry date (*dd/mm/yyyy*): _____

Have you applied to become a permanent resident of Australia? Yes No

If yes, date of application (*dd/mm/yyyy*): _____

Part 4: Institute Course Preference

CRICOS Code

Course Title

Start Date (*dd/mm/yyyy*)

Further Studies

Do you intend to study for a degree after your studies at the Institute? (please tick) Yes No

If 'Yes', which institution?

Provider Code

CRICOS Code

Course Title

Start date (*dd/mm/yyyy*)



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Part 5: Highest Level of Education Completed

Please provide details and documentation of your highest secondary and any post-secondary school results, either completed or pending, including an explanation of the grading system.

Secondary Studies

| Name of Qualification | Institution | Country/State | Start Date (dd/mm/yyyy) | Finish Date (dd/mm/yyyy) |
|-----------------------|-------------|---------------|----------------------------|-----------------------------|
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| | | | | |

Post-Secondary Studies

Both complete and incomplete studies must be listed below. Submit official statements for all studies, including failures (if any).

| Name of Qualification | Institution | Country/State | Start Date (dd/mm/yyyy) | Finish Date (dd/mm/yyyy) |
|-----------------------|-------------|---------------|----------------------------|-----------------------------|
| | | | | |
| | | | | |
| | | | | |

Part 6: Summary of Work Experience (if relevant)

Certified documentary evidence required.

| Employer | Position | Duties | Country/State | Start Date (dd/mm/yyyy) | Finish Date (dd/mm/yyyy) |
|----------|----------|------------------|---------------|----------------------------|-----------------------------|
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Part 7: English Language Proficiency

Please tick the appropriate box and attach your results.

 English is your first language.

 English was the language of instruction in your secondary/tertiary studies.
(Documentary evidence must be provided if institution is located in a non-English speaking country.)

 I have completed an approved English language test (complete the details below).

 IELTS test score (attach evidence) Date taken (dd/mm/yyyy): _____

 TOEFL Date taken (dd/mm/yyyy): _____

 Other English test score (attach evidence) Date taken (dd/mm/yyyy): _____

Result (if known): Overall: _____ Listening: _____ Reading: _____ Writing/TWE/ER: _____ Speaking: _____

 I have not yet completed an approved English language test. I intend to complete the following test on the date specified below
(complete the details below).

 IELTS test Date booked (dd/mm/yyyy): _____ Location: _____

Results available on (dd/mm/yyyy):: _____

 TOEFL Date booked (dd/mm/yyyy): _____ Location: _____

Results available on (dd/mm/yyyy):: _____

 Other English test Date booked (dd/mm/yyyy): _____ Location: _____

Results available on (dd/mm/yyyy):: _____

 Please note: IELTS is the only English proficiency test accepted by the Australian Government for visa applications from certain countries.
Test must be taken within 2 years of course commencement.

 Completed English course in Australia (attach evidence)

Name of English language course: _____ Name of English language centre: _____

Start date (dd/mm/yyyy): _____ Completion date (dd/mm/yyyy): _____

 Currently enrolled in English course in Australia (attach evidence)

Name of English language course: _____ Name of English language centre: _____

Start date (dd/mm/yyyy): _____ Completion date (dd/mm/yyyy): _____

 Do you intend to complete an English language course before your studies at the Institute? Yes No

If 'Yes', provide details of English language course and English language centre.

Name of English language course: _____ Name of English language centre: _____

Start date (dd/mm/yyyy): _____ Completion date (dd/mm/yyyy): _____

RPL

 Are you seeking Recognition of Prior Learning? (please tick) Yes No

(If you ticked 'yes' you will need to provide certified copies of academic transcripts, course outlines and subject descriptors for each subject or unit you are seeking recognition for.)

Disability

 Do you have a disability, impairment or long-term medical condition that may affect your studies? Yes No

If 'Yes', please provide details: (This information is for support services only and will not affect the outcome of your application.)



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Part 8: Declaration by Applicant

I declare that I have read the Institute *VET Course Guide for International Students 2008* and the instructions on this application form and that the information provided by me is true and correct. I understand and acknowledge that I have received information about:

1. the minimum level of English language proficiency required for acceptance into my preferred course/s
2. the minimum educational qualifications and/or work experience required for acceptance into my preferred course/s
3. the structure, course content, student progress requirements, duration, subject choices, modes of study and assessment methods for my preferred course/s
4. the qualifications obtained at the end of my preferred course/s
5. what course credit may be available for my preferred course/s
6. applying for Skills Recognition, including when Skills Recognition applications must be received by the Institute and how this will affect my course duration and course fees
7. the campus locations, facilities, equipment and learning and library resources available at the Institute for my preferred course/s
8. details of arrangements with other registered providers, persons or businesses to provide the course or part of my preferred course/s
9. the course related fees payable for my preferred course/s and the applicable Refund Policy of the Institute
10. withdrawing from courses, deferring and cancelling my enrolment from my preferred course/s
11. the ESOS framework
12. living in Australia, including:
 - 12.1 indicative costs of living
 - 12.2 accommodation options
 - 12.3 the need for school aged dependants to be enrolled in a school and pay fees for their education.

I acknowledge that the Institute reserves the right to:

1. vary or reverse any decision regarding admission or enrolment made on the basis of incorrect, fraudulent or incomplete information
2. discontinue or alter any course, subject, fee, admission requirement, staffing or other arrangements without prior notice.

I understand, acknowledge and agree to:

1. information provided by me being made available to Australian and State Government agencies pursuant to obligations under the ESOS Act 2000 and the National Code 2007
2. make timely payments of any fees or associated costs for which I am liable. I have the necessary financial capacity to meet all such costs for the duration of my course.

I recognise that it is my responsibility to provide all necessary documentation to support my application and I authorise the Institute to obtain further relevant documentation where necessary, including information from the Institute's accredited education agent or representative.

(Please complete this section if you are using an accredited education agent or representative.)



Indo-Australian Education Centre

Business name, address and contact name (_____
 Business telephone (include country code): (_____
 Business fax (include country code): (_____
 Accredited agent or representative email: _____

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 365 Lt Collins Street, Melbourne,
 Victoria 3000, Australia.
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I have read and understand the above conditions and am prepared to accept them in full.

Applicant's signature: _____ Date (dd/mm/yyyy): _____

Witness's signature: _____ Date (dd/mm/yyyy): _____

Note: This Agreement must be signed by a parent or legal guardian if the student is under 18 years of age.